



United Way
Greater Toronto

GIFT-IN-KIND Donation Form

Section 1. Donor Details:

Is this a donation from an individual or an organization? Organization: Individual:

Organization Name (if applicable):

Donor: First Name: Last Name:

If you are the contact person for the organization or on behalf of the donor:

Contact First and Last Name: Contact Phone/Cell/Business: Email:

Donor Business Phone: Home Phone: Cell Phone: Business Email: Home Email:

Donor Mailing Address: City: Postal Code:

Pickup Address: Is it the same as the above mailing address? Yes No

If no, please provide the pickup address: City: Postal Code: Major Intersection:

How will you transfer your donation to the recipient agency? (if possible, please deliver)

Delivery by donor: Pickup by agency is required:

Section 2. Details of Gift-In-Kind Donation:

2A. Description of donation (include type, condition and age of item):

Provide photo(s) of this donation via email to giftinkind@uwgt.org or grace@uwgt.org

Additional information:

2B. Fair market value (minimum \$100): \$ Taxes are excluded.

Please check off how the fair market value has been validated (please provide documentation):

Written appraisal (name and address of appraiser required)

Sales receipt

Posted on gift (e.g., event tickets)

Advertised price of same or comparable item in catalogue/newspaper/flyer

Current bid on same or similar item on eBay

Section 3. Tax receipt:

To receive a receipt, please answer questions A and B

3A. Please check off box that reflects the donated items:

It was acquired in this year

It was acquired in the last three years

It was acquired in the last ten years with the intent to donate to charity

It was received in the last ten years from a family member or other non arm's-length person

3B. What was the original cost of this item?

In each of the cases above, the tax receipt amount will be the lower of the donor's cost and the fair market value.

Is this donation being made under a Donation Tax Shelter Gifting arrangement or Limited Recourse Debt scenario? Yes No If yes, these gifts will not be receipted.

Donor Declaration - To be completed by donor - Mandatory:

My signature below confirms that the information I have provided on this form is true and accurate. I hereby authorize United Way Toronto & York Region to use this information in determining the value of the tax receipt I receive and to share this information with CRA.

Donor Signature (scan not required if by email):

Date:

Please forward all Gift-In-Kind requests to:

Grace Tay, Coordinator

Gift-In-Kind

United Way Greater Toronto

26 Wellington St E 12th Floor, Toronto ON M5E 1S2

Phone: 416-359-2063 (direct); 416-777-1444 Ext 234

Email: giftinkind@uwgt.org or fax to (416) 777-0962

Thank you for giving a Gift-In-Kind to United Way Greater Toronto