



United Way
Greater Toronto

GIFT-IN-KIND PROGRAM

Frequently Asked Questions

Program Overview

United Way's Gift-in-Kind Program was created in 1993 to respond to calls from individuals and corporations wishing to donate goods. In-kind giving is a donation of any non-cash product or good.

What is United Way's role in the Gift-in-Kind program?

United Way's role is to match in-kind donations with charitable organization needs. In-kind donations are distributed to charitable organizations who then determine which clients can most benefit from the donations.

How will the recipient organization use my in-kind donation?

Your donation will be used to support the delivery of their programs and services to families and individuals in need.

Your donation will **NOT** be sold, traded, bartered or used for any fundraising purposes.

Do I have to pay to pickup my donation?

There is no fee/charge for an agency to pick up your donation.

Does United Way charge the recipient organization a service fee?

No, recipient organizations are not charged an administration fee for this service.

How can I make a Gift-in-Kind donation to United Way?

1. Complete the Gift-in-Kind Donation Form [\\Uwtofs01\allocation\GIK\Admin\Gifts-In-Kind NEW Donation Form.docx](#) and email to giftinkind@uwgt.org
2. Once an agency match has been confirmed, the recipient agency will contact you to discuss the logistics for the pickup or delivery of your donation.
3. If you have questions, contact Grace Tay, Gifts-In-Kind Coordinator at 416-359-2063 or giftinkind@uwgt.org

What types of Gift-in-Kind donations does United Way accept?

We accept items that can be used to support the work of our agencies and their service recipients e.g., office equipment, office furniture, event/concert tickets, hygiene products, new clothes, etc.

What types of Gift-in-Kind donations United Way does **NOT** accept?

- Audio Visual – television (crt), DVD players, VCR players (used)
- Appliances – dishwasher, fridge, oven, freezer, etc. (used)
- Household furniture (used)
- Clothes (used)
- Baby car seats, baby strollers, baby carriages, baby cribs (used)
- Timeshare vacation
- Alcohol
- Vehicles (used)

TAX RECEIPT

Can I receive a tax receipt for my donation?

Yes, if the donated item(s) can be utilized by a charitable organization and the item(s) is in good working condition.

According to CRA guidelines, in order to issue a tax receipt United Way requires official documentation (e.g., sales receipt, invoice) or an independent appraisal of the fair market value of the donated item. Tax receipts can only be issued when this documentation is on file with United Way. If the documentation is not provided, the fair market value will be established by United Way.

For donations of antiques: Must be valued by an independent appraiser in order to establish a fair market value.

For event/concert tickets: The donated tickets must be received by United Way or the recipient agency at least **48 hours** prior to the event in order to receive a tax receipt.

We do not issue tax receipts for donations of jewelry and art work.

*Note: In all cases, the Gift-in-Kind Donation Form must be completed in order to receive a tax receipt.***

How is the fair market value established?

Donations from individuals:

Once the original sales receipt has been provided, United Way will depreciate the value based on the age and condition of the item. If the donor does not provide the original receipt or appraisal document, United Way uses a variety of public sources e.g., Kijiji, Craigslist, etc. to establish a value for the item.

Donations from corporations:

If the donated item is an asset (e.g., used computers), the individual guidelines (above) apply.

If the donation is from inventory e.g., clothes from a retailer, an invoice is required to establish the fair market value.

When will I receive my Gift-in-Kind tax receipt?

The Gift-In-Kind tax receipt will be emailed to you after the recipient organization has received the donation.

What is the deadline for submitting documentation to United Way?

In order to receive a tax receipt for a gift-in-kind donation made to United Way in the preceding year, all documentation must be supplied to United Way by January 15th.